

BDG International, Inc.

840 Tollgate Rd.

Elgin, IL 60123

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www.bdginternational.com

February 3, 2005

Ms. Pamela Cooper M.S. Ed
Assistant Director For Professional Practice, Career Center
Illinois State University
Campus Box 2520
Normal, IL 61790-2520

LETTER OF COMMITMENT

Dear Ms. Cooper,

BDG International, Inc. is pleased to participate in the Illinois Cooperative Work Student Program for fiscal year 2005-06 (grant period: April 2005 thru June 30, 2006) with students enrolled at Illinois State University and registered in a professional practice (internship) course.

The level of commitment would be for (# of anticipated students) students(s) majoring in International Business. We are offering a rare opportunity to work in a company that conducts business on a global level covering North America, South America, Europe, Asia, Africa, Australia, and the numerous Islands.

This is a professional business environment. The student is expected to be responsible, alert and show up to work timely. If the student is late, takes an unplanned day off, comes to work with no sleep or is hung over the student will be excused immediately and asked not to come back.

Homework may be assigned and will be required to be accomplished in the time period that it was given. The student must have reliable transportation to and from our facility. The student may not have a been convicted of a felony or any type of drug charges. Prior to approval the student will be required to go for a 12 panel drug screening. We will need to know the companies / industries that the parents of student works in. If we feel that there is a conflict of interest or a breach in security we will not accept the student.

BDG International, Inc. is an independent Corporation; however, we are governed by many rules of the U.S. Department of Treasury, U.S. Department of Commerce, U.S. department of Homeland Security. We have a very strict security program that directs our security vision and measures.

We look forward to providing a student the opportunity to participate in an internship at BDG International, Inc.

Sincerely,
BDG International, Inc.



Lisa V. Waller
V.P. of Operations

Illinois State University - International Business

INTERNSHIP POSITION

ABOUT THE ORGANIZATION		
Name of Organization: BDG INTERNATIONAL, INC.		Date: FEB 02, 2005
Name of Contact: LISA V WALLER		Position/Title: V.P. OF OPERATIONS
Business Address: 840 TOLLGATE ROAD, ELGIN IL 60123		
Phone: (847) 760-0014	Fax: (847) 760-0005	E-mail: Lisaw@bdginternational.com
Description of your organization's activities: International freight forwarders and U.S. Customs Broker, conducting business on a global level, offering U.S. importers and exporters a customized service for airfreight ocean freight, inland freight and rail services to and from the USA.		
Number of employees: less than 50		
Number of years that your organization has been in business: 21 In business since 1983		

ABOUT THE INTERNSHIP	
Description of internship position: This position offers professional business experience in learning about air export, ocean export, air import, ocean import, customs brokerage. The job will comprise of very important tasks that in doing research, agency development, agent assistance, general office	
Semester(s) / Term(s) for this internship: SUMMER TERM, FALL TERM (BOTH)	
Will this be a paid internship position? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If paid, what will the approximate rate of pay be?	
Number of interns sought for this internship position: 1 per semester	

QUALIFICATIONS AND SCREENING PROCEDURES	
Qualifications desired in internship candidates (please include any special skills desired): 1. Completed the Junior year, over 3.25 GPA, studies a foreign language 2. Dependable transportation, no felony record, passes drug screening 3. Detail orientated, enjoys research and being accurate. Desires to enter the international business environment.	
Maximum number of applications accepted for review: 15	
Anticipated date of selection decision and candidate notification: May 01, 2005 / August 01, 2005	
Other information: summer fall Please visit our websight www.bdginternational.com	